



CITY OF MOBILE - MUNICIPAL ENFORCEMENT DEPARTMENT  
REQUEST FOR QUOTE  
DATE: June 12, 2026

The City of Mobile will receive quotes for the following Project:

Project Name: **NUISANCE ABATEMENT – DEMOLITION OF STRUCTURES**

Project Locations: **4720 OXFORD DRIVE, MOBILE, ALABAMA 36618 ME-052-25**

**Scope of Work:** Provide a wet demolition & **REMOVE ALL STRUCTURES** at the address indicated above, and as described in the attached photos and general notes provided, including all footings, slabs, etc. (**FIELD VERIFY**) Disconnect and cap off all utility lines, such as sanitary sewer, water, and gas, in a manner satisfactory to the respective agency and the City of Mobile, Municipal Enforcement Department. Contractor shall clear lots by removing all debris resulting from the demolition of structures and all debris as designated in piles, scattered or otherwise on the sites. Contractor is to provide Sediment and Erosion Control measures, grassing, and Best Management Practices for Demolitions where Lead-Based Paint and/or Asbestos containing Materials may be present, per specifications. Submit before and after demolition pictures to City of Mobile Municipal Enforcement Department, along with waste shipment record, Invoice for payment and required close-out documents.

The following are included in the scope of work:

- EXHIBIT AA: SPECIAL PROVISIONS FOR EROSION AND SEDIMENT CONTROL ON DEMOLITION SITES
- EXHIBIT BB: BEST MANAGEMENT PRACTICES FOR DEMOLITIONS WHERE LEAD-BASED PAINT AND/OR ASBESTOS CONTAINING MATERIALS MAY BE PRESENT
- PROJECT PHOTO, LEGAL DESCRIPTION, GENERAL NOTES AND MAP
- SECTION: 00100 INSTRUCTIONS FOR QUOTES
- SECTION: 02100 DEMOLITION BY WET METHOD
- SECTION: 02921 SEEDING
- EXHIBIT 1: E-VERIFY (Sample document)
- EXHIBIT 2: AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR A STIPULATED SUM (Sample document)
- EXHIBIT 3: CITY OF MOBILE INSURANCE AND ENDORSEMENT REQUIREMENTS
- EXHIBIT 4: APPLICATION AND CERTIFICATION FOR PAYMENT AND CONTINUATION SHEET G702 AND G703 (Sample documents)
- EXHIBIT 5: CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS G706 (Sample document)  
CONTRACTOR'S AFFIDAVIT OF RELEASE OF LIENS - G706 A (Sample document)

Quotes (stipulated sum) for the above Scope of Work will be received until **11:00 AM on the 17th day of June 2026**, in the **City of Mobile, Municipal Enforcement Department, 4851 Museum Drive (P.O. Box 1827, Mobile, Alabama 36633)**. Quotes shall be submitted in a "**Sealed Envelope**" to the address indicated. Quotes will be reviewed in the City of Mobile

Municipal Enforcement following the time established for receipt of Quotes. Contact the Deputy Director for additional instructions. A City of Mobile Business License is required and must be current at contract execution and throughout contract period. The Contractor shall secure building and other permits customarily obtained from City of Mobile Departments, but at no cost to the contractor.

**Within two (2) calendar days from the issuance of Contract forms for execution, the Contractor must provide the following:**

1. Proof of enrollment in the Federal E-Verify program (see sample document attached as Exhibit 1)
2. Agreement Between Owner and Contractor For A Stipulated Sum (see sample attached as Exhibit 2)
3. Certificate of Insurance and policy endorsements in accordance with City of Mobile Insurance Requirements (attached as Exhibit 3 with sample documents)

For payment(s), two (2) signed and notarized originals of the Application and Certificate for Payment shall be submitted on AIA Documents G702 and G703. *(Attached as Exhibit 4)*

At Substantial Completion of the project, the Contractor shall publish a "Notice of Final Completion" of the contract one time in a newspaper of general circulation, published in Mobile County. Contractor shall provide an electronic or hard copy of the Notice verbiage, on Contractor letterhead, to the Deputy Director at the same time the Notice is submitted to the newspaper. Within five working days after publication, the Contractor shall provide an original proof of newspaper publication to the Deputy Director. Final settlement shall not be made until Notice has been published and all applicable Close Out documents have been received and approved.

- Close Out documents shall also include original executed copies of the following AIA Documents: *(Attached as Exhibit 5)*
- Affidavit of Payment of Debts and Claims G706
- Contractor's Affidavit of Release of Liens G706A
- **Before and after Photos of the demolition Structure**
- **Before and after Photos of capped Sewage Lines**
- **Photos verifying Wet Demolition method was used**

The Work shall commence with permitting through Build-Mobile within **three (3)** business days of the date of a written Notice to Proceed. The Contractor shall deliver All Work, proof of Advertisement, Close-out documents and Invoices for completed Work within **thirty (30)** calendar days from the date of the written Notice to Proceed. **Contractor shall contact the Municipal Enforcement Deputy Director for any unforeseen delays immediately. Failure to do so will result in Letter of Termination of Work and Liquidated Damages beginning at day forty-five (45) from the Notice to Proceed.**

A time charge equal to two hundred fifty dollars (**\$250.00**) per calendar day will be made against the Contractor for the entire period that any part of the Work remains uncompleted for more than **fifteen (15)** calendar days after the time specified for the Substantial Completion of the Work, the amount of which shall be deducted by the Owner, and shall be retained by the Owner out of monies otherwise due the Contractor in the final payment, not as a penalty, but as liquidated damages sustained.

Contact the Deputy Director, Gary Jackson, at the City of Mobile, Municipal Enforcement Department, 251.208.1540 phone or e-mail [gary.jackson@cityofmobile.org](mailto:gary.jackson@cityofmobile.org) for further clarification regarding this Request for Quotes.

**QUOTE FORM:**

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Office Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

City of Mobile Business License No.: \_\_\_\_\_

Hereby proposes to furnish all labor, materials, tools, equipment and supplies and to sustain all expenses incurred in performing the Scope of Work for the amount listed below. Contractor acknowledges receipt of Addendum No(s). \_\_\_\_\_ and dated \_\_\_\_\_.

The Contractor shall deliver the Work complete within thirty (30) calendar days from the date of the written Notice to Proceed.

- Quote shall include all applicable sales and use taxes.
- Quote shall be provided in whole dollar amount with no cents.

4720 OXFORD DRIVE – Total Quote Amount: \_\_\_\_\_

Amount in Words

\_\_\_\_\_ (\$ \_\_\_\_\_ .00)

Amount in #'s

By signing this contract, \_\_\_\_\_ represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

Contact Name: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

## **EXHIBIT – AA**

### **SPECIAL PROVISIONS FOR EROSION AND SEDIMENT CONTROL ON DEMOLITION SITES**

All demolition activities for City of Mobile projects shall be in accordance with the Clean Water Act; the Alabama Water Pollution Control act; the current version of the Alabama Handbook for Erosion Control, Sediment Control and Stormwater Management on Construction Sites and Urban Areas; and the current version of the Mobile, Alabama City Code, Chapter 17, Stormwater Management and Flood Control.

The Contractor shall be responsible for providing, implementing and maintaining temporary “Best Management Practices” (BMP’s) in full compliance with all applicable Local, State and Federal Codes and Ordinances throughout the demolition/restoration period.

BMP’s shall include, but are not limited to, installation and maintenance of proper silt fencing, berms or other containment devices required to prevent all sediment, demolition debris and trash from leaving the site, protection of all storm drains and storm water inlets both on site and within the City right-of-way, installation and maintenance of exit pads, and proper dust control as a result of demolition related activities. The Contractor shall be responsible for inspecting BMP’s and making repairs/adjustments to the methods and types of erosion control utilized as necessary during the course of the construction.

The Contractor shall also be responsible for providing and installing permanent site stabilization prior to leaving the site and completion of the demolition contract. All costs for erosion and sediment control, including the costs for providing and maintaining temporary BMP’s and for permanent site stabilization, shall be included in the Contractor’s Quote. Contractor personnel must receive Erosion and Sediment Control training at an ADEM authorized training event. Any applicable training costs shall be the responsibility of the Contractor.

Any fines, penalties, or judgments assessed to City of Mobile, its agents or representatives due to inadequately installed or maintained erosion controls shall be the responsibility of the Contractor. A Qualified Credentialed Inspector with the City of Mobile shall review on-site methods of erosion control, however, the Contractor shall indemnify and hold harmless the City of Mobile Municipal Enforcement Department and its agents or representatives from all claims resulting, all or in part, from inadequately installed or maintained erosion control.

#### **EROSION CONTROL NOTES:**

1. All erosion control measure is to be in accordance with the Alabama Handbook for Erosion Control, Sediment Control, and Storm water Management on Construction Sites and Urban Areas (latest edition), and shall be maintained at all times during construction activities.
2. The erosion control measures indicated are a required minimum. The Contractor shall be responsible for the prevention of sediment transport from this property in accordance with all Federal, State, and Local Regulations during construction. The Contractor shall install additional devices and implement additional practices if warranted by field conditions. Prior to construction activities, the Contractor shall install all silt fencing and sediment traps and sediment basins, as required. The Contractor’s site superintendent shall daily inspect and maintain all erosion control devices and practices. The Contractor shall initiate permanent stabilization measures immediately.

3. All temporary stabilization measures shall be initiated immediately when work for any portion of the site has temporarily ceased and will not resume for a period exceeding 13 days.
4. All disturbed areas not encompassed by structures, pavement or called out for other surface treatment shall be, at a minimum, top soiled, seeded and mulched in accordance with the specifications. The Contractor shall be responsible for the removal of all erosion control measures except channel lining and outlet protection after site stabilization. The Contractor shall be responsible for removing and/or flushing sediment from existing storm drains if an excessive amount is collected during construction activities. Remove accumulated sediment as soon as depth reaches  $\frac{1}{4}$  the height of the barrier.

#### **DUST CONTROL:**

The Contractor shall be responsible for the prevention of wind-borne sediment from leaving the property. The Contractor shall sprinkle water on bare soil areas as required to wet the surface. The Contractor shall adjust the frequency of these sprinklings to match field conditions.

#### **EROSION CONTROL BEST MANAGEMENT PRACTICES (BMP'S):**

1. The Contractor shall utilize erosion control best management practices (BMP'S) to prevent the discharge of sediment-bearing water runoff or airborne dust from the project site in accordance with all Federal, State and Local Regulations during demolition.
2. The Contractor shall be responsible for the inspection and maintenance of all BMP'S in accordance with the requirements of the permitting authority.
3. The Contractor shall ensure that all down slope BMP'S are installed and functional before any land disturbing activity is commenced on any portion of the site.
4. The Contractor shall be responsible for the installation and maintenance of additional BMP'S if required by field conditions, the Architect/Engineer or a Permitting Authority having jurisdiction over the site.

#### **SILT FENCE:**

1. The installation of silt fences shall be in conformance with the silt fence manufacturer's recommendations; particular care shall be exercised to ensure that all silt fencing is properly keyed into the earth at the toe.
2. The Contractor shall maintain, clean, repair or replace silt fence as may be required during the construction period. If a line of silt fencing exceeds its capacity to function properly and the need for a back-up fence becomes evident, the Contractor shall install a secondary line of silt fence at the affected areas as required and per direction of the Architect/Engineer. Failure to maintain a silt fence shall not be cause for the Contractor to claim additional compensation.
3. After stabilization of the disturbed area has been achieved, the Contractor shall remove and dispose of all temporary BMP'S and dress out those areas to the proper line and grade.

**EXHIBIT- BB**

**BEST MANAGEMENT PRACTICES FOR DEMOLITIONS WHERE LEAD-BASED PAINT  
AND/OR ASBESTOS CONTAINING MATERIALS MAY BE PRESENT**

**GENERAL NOTES: DISPOSAL OF LEAD-BASED PAINT (LBP) AND ASBESTOS  
CONTAINING MATERIAL (ACM)**

- All demolition must be adequately wet prior to and during removal to prevent any and all lead-base dust. Adequately wet means: no visible emission discharges are released to the outside air from the collection, mixing, wetting and handling operations.
- Disposal cost for Lead-Based Paint containing materials and Asbestos containing materials shall be included in the bid and made a part of the contract executed with the company providing demolition.
- All LBP and/or ACM wastes generated must be disposed of at a permitted landfill.
- The demolition contractor shall abide by the Lead-Based Paint and/or Asbestos NESHAP requirements for the disposal of lead-based paint and/or asbestos-containing wastes.
- Not all landfills are authorized to accept LBP and/or ACM: The demolition contractor is strongly urged to contact the landfill prior to transport of LBP and/or ACM to ensure that the landfill will accept the LBP and/or ACM.
  1. The name, address and telephone number of the waste transporter(s); and
  2. Certification that the contents of the consignment are fully and accurately described by proper shipping name and are classified, packed, marked, and labeled, and are in all respects in proper condition for transport by highway according to applicable international and government regulations.
- A copy of this waste shipment record must be provided to the disposal site owner at the time the lead-based paint and or asbestos-containing material is delivered.
- A copy of this waste shipment record, signed by the disposal site owner or operator must be included with application and certification for payment.
- A listing of permitted landfills in the State of Alabama is available on the ADEM Internet web site at: [www.adem.state.al.us/LandDivision/Solid Waste/Reports/Landfill.htm](http://www.adem.state.al.us/LandDivision/Solid Waste/Reports/Landfill.htm)
- A detailed schedule of values will be required from the apparent low quoter contractor and shall be submitted within twenty-four (24) hours of receipt of quotes

**4720 OXFORD DRIVE**  
**Project Number: ME-052-25**  
**LEGAL DESCRIPTION: 28-01-11-2-001-047**

**GENERAL NOTES:**

1. REMOVE DAMAGED WOOD FRAME STRUCTURES
2. FIELD VERIFY ALL SITE CONDITIONS
3. REMOVE CMU/BRICK PIERS AND OR CONCRETE SLAB(S) FIELD VERIFY
4. REMOVE ALL TIRES, TRASH, ROOF REMNANTS, GARBAGE, ETC. OFF SITE
5. ALUMINUM FENCE SHALL REMAIN
6. REMOVE ALL VINES, BUSHES, SHRUBS ALONG THE ENTIRE PERIMETER AND CUT TREES WITH A CALIPER OF 8" OR LESS 4" ABOVE GRADE WITHIN THE PROPERTY LINES/FENCE LINE.
7. CLEAR ENTIRE LOT, REMOVE ALL TRASH/GARBAGE, CUT ALL GRASS/WEEDS UP TO PROPERTY LINES.
8. **CONTRACTOR SHALL FILL ALL VOIDS OF DISTURBED AREAS PER SECTION 02100 DEMOLITIONS BY WET METHOD AND SECTION 02100 SEEDING.**
9. **CONTRACTOR SHALL PROVIDE, INSTALL AND MAINTAIN ALL TEMPORARY EROSION CONTROL MEASURES. (FULL PROTECTION OF STATE WATER-DOG RIVER WATERSHED)**
10. **CAP ALL SEWAGE LINES AT THE CURB: NOTIFY MUNICIPAL ENFORCEMENT DEPARTMENT WHEN SEWAGE LINE IS CAPED.**
11. **BEFORE AND AFTER PHOTOS ARE REQUIRED WITH PAY REQUEST.**

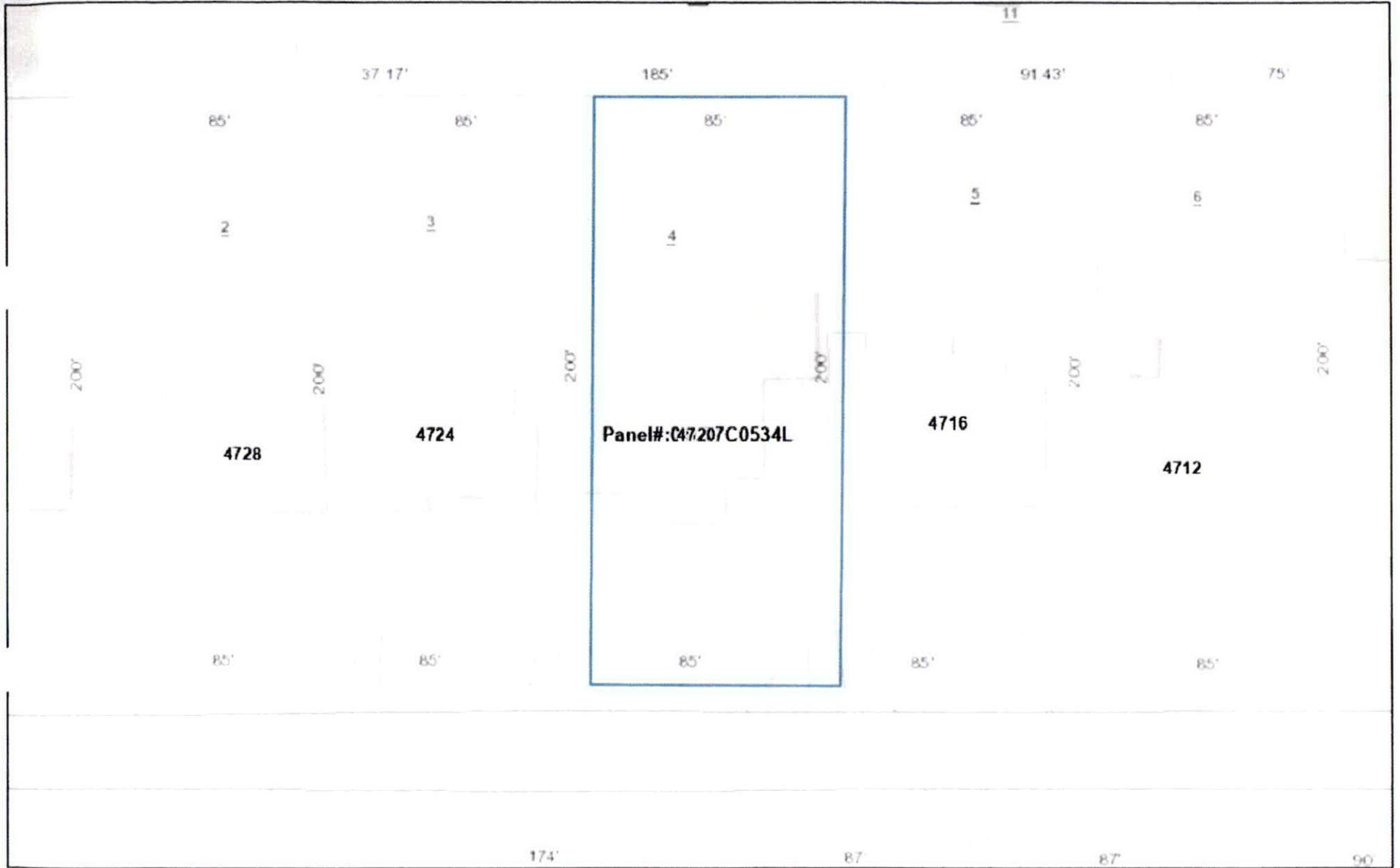
**PACKETS ALSO INCLUDES A  
PHOTO OF THE STRUCTURE (FIELD  
VERIFY)**

REQUEST FOR QUOTE

4720 OXFORD DRIVE

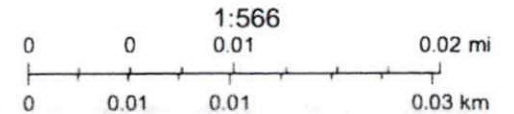


# 4720 Oxford Dr



9/11/2025, 9:27:02 AM

Map Panel     Parcel Details     Address



City of Mobile GIS Department