



## **Addendum No. 1**

To: Planholder Bidders

From: Shannon McIntyre  
City of Mobile Architectural Engineering Department

Re: Crawford-Murphy Park – New Splashpad  
Project #PR-006-25  
and  
Crawford-Murphy Park – Parking Lot and Lighting Improvements  
Project #PR-007-23

Date: March 14, 2025

This Addendum forms a part of, and modifies, the Request for Bids, for the above referenced project, dated May 14, 2025. Acknowledge the receipt of this Addendum No. 1 in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.

### **General:**

#### **Clarifications:**

- Item 1. Pre-Bid Conference Agenda and Pre-Bid Conference Planholder Roster, dated May 7, 2025, are attached and form part of Addendum No. 1. Revisions to the Pre-Bid Agenda are indicated with a strike-through for deletions and ***bold italic*** typeface for additions.
- Item 2. Clarify that the correct titles of the projects are:  
***Crawford-Murphy Park – New Splashpad***  
***Crawford-Murphy Park – Parking Lot and Lighting Improvements***
- Item 3. Construction time is one-hundred eighty (180) calendar days.

**Request for Bids:**

Item 1. A Pre-Bid Conference shall be held on Wednesday, May 14, 2025 at the City of Mobile Parks Department Conference Room, 48 N. Sage Ave. Mobile, AL 36607 at 9:00 AM local time. A representative of the Bidder is encouraged to be present at the meeting. However, if no representative can be present in person, the Bidder shall contact the Project Manager at 251-208-7635 *or shannon.mcintyre@cityofmobile.org by 3:00 pm May 16, 2025*, ~~at least 24 hours prior to the meeting~~, in order to *be added to* ~~coordinate~~ *the Mandatory Planholder Roster* of the meeting. Bidders are encouraged to participate in the Pre-Bid Conference, visit the site prior to submitting a Bid and include all costs associated with the project in their Bids.

Attached Section 00100 Invitation to Bid, Addendum 1, dated 5/14/25 shall replace Section 00100 Invitation to Bid in Project Manual.

Item 2. Attached Project Manual Cover sheet, Addendum 1, dated May 14, 2025 shall replace Cover Heet in the Project Manual.

**Drawings:**

N/A

**RFI's:**

N/A

**END OF ADDENDUM NO. 1**

**MANDATORY PRE-BID CONFERENCE AGENDA**  
**FOR**  
**CITY OF MOBILE PARK IMPROVEMENTS**  
**CRAWFORD-MURPHY PARK – NEW SPLASHPAD, PR-006-25**  
**AND**  
**CRAWFORD-MURPHY PARK – PARKING LOT AND LIGHTING IMPROVEMENTS, PR-007-23**  
**351 SOUTH ANN STREET, MOBILE ALABAMA**  
**MAY 14, 2025 at 9:00 a.m.**

Note: *This Agenda is complimentary, for general use as an outline and for discussion during this meeting. Any errors, omissions, or clarifications shall be communicated to the Landscape Architects for distribution. This Agenda does not attempt to be, nor represent, any recapitulation of Project requirements, and does not change or alter same in any respect; Changes, if any, will only be made by written Addendum.*

1. Welcoming remarks. Reminder to sign in on sheet being circulated
2. Name of Owner – City of Mobile  
Project Manager –Shannon McIntyre  
WAS Design personnel:  
Jim Crowe - Project Engineer  
Jaguar Consulting personnel:  
Christy Marie - Project Engineer
3. Every General Contractor and every Subcontractor should read and be familiar with all of the “front-end” documents and all of Division 1 of the Project Manual, in addition to the work they are bidding and have to coordinate with.
4. Bid time, date, place – are indicated in the Advertisement for Bids; Sealed bids will be received and clocked in until 2:15 pm, Wednesday, the 28<sup>th</sup> day of May, 2025 ; bidders shall insert sealed Bids into a receptacle, marked “City of Mobile Bids”, located in the elevator lobby outside the office of the City Clerk Office, 9<sup>th</sup> Floor South Tower, Government Plaza, 205 Government Street, Mobile, Alabama 36602. Bid will be publicly opened and read at 2:30 PM local time, in the Atrium Lobby of Government Plaza.  
It is the Contractors responsibility to make sure Bid is received prior to bid time or they will not be accepted.
5. Note that Advertisement and Instructions to Bidders should be read by each bidder. For insurance requirements refer to Invitation & Instructions to Bidders in the Project Manual. A Certificate of Insurance evidencing all the minimum requirements must be provided to and accepted by the City of Mobile prior to commencing on the contract.
6. Contractors shall use the Bid Form included in Project Manual, copies of which are furnished to each bidder with Bid Documents.
7. Before submitting a bid for the Work, the bidders shall carefully examine the Bid Documents, visit the site, and satisfy themselves as to the nature and location of the Work, and the general and local conditions, including weather, the general character of the site, the character and extent of existing work within or adjacent to the site and any other work being performed thereon at the time of submission of their bids.

8. Addenda - Minutes of ~~Mandatory~~ Pre-Bid Conference, and any pertinent items discussed shall be issued as Addendum following the ~~Mandatory~~ Pre-Bid Conference. ***Bidder shall contact the Project Manager at 251-208-7635 or shannon.mcintyre@cityofmobile.org by 3:00 pm May 16, 2025, in order to be added to the Planholder Roster of the meeting.***
9. Clarification will be made only by written Addenda posted on the City of Mobile website. Questions and Clarifications must be submitted in writing five (5) days prior to bid.
10. When the Bid Documents identify three or more sources and the list of sources is not followed by “or approved equal” or similar wording, the bidder’s proposal shall be based upon one of the identified sources, unless the bidder obtains “Pre-bid Approval” of another source. Approval of substitutions, if granted, shall not be effective until published by the ~~Engineer~~ ***Landscape Architect*** in an addendum to the Bid Documents. Requests for substitutions will only be considered five (5) days prior to bid.
11. If there is a conflict, discrepancy, or confusion between the existing conditions, plans and specifications for work, materials or equipment and the Contractor does not receive written clarification from the Engineer prior to the opening of bids the Contractor shall include the better quality or greater quantity of work in his/her bid.
12. Bids must be submitted on the Bid Form as contained in the Bid Documents; only one copy is required to be submitted.
13. All information requested of the bidder on the Bid Form must be filled in. The form must be completed by typewriter or hand-printed in ink.
14. Bids shall be accompanied by a Bid Security equal to 5% (percent) of the total bid price, including the allowance if any, but in no event not more than \$10,000.00. Bid Security shall be on the form of a Bid Bond or cashier’s check payable to the City of Mobile. No Bid Security is required on Bids less than \$10,000.00.
15. Bid, with Bid Security, Sales Tax Form C-3A, City of Mobile Subcontracting and Major Supplier Plan and other supporting data specified, shall be contained in a sealed, opaque envelope, approximately 9x12 inches or larger and be marked on the outside with the words ***"SEALED BID FOR CRAWFORD-MURPHY PARK – NEW SPLASHPAD – PROJECT NUMBER: (PR-006-25) AND SEALED BID FOR CRAWFORD-MURPHY PARK –.PARKING LOT AND LIGHTING IMPROVEMENTS – PROJECT NUMBER: (PR-007-23)"***
16. Performance Assurance and Insurance: The bidder to whom award is made shall provide a Performance Bond equal to 100% of the total Contract Amount (including the allowance) and a Labor and Material Bond equal to 100% of the total contract amount (including the allowance). The accepted Bidder shall also provide insurance as required in section 1.20  
***NO WORK IS TO BE PERFORMED UNTIL PROOF OF COMPLIANCE WITH THE INSURANCE REQUIREMENTS HAS BEEN RECEIVED BY THE CITY OF MOBILE.***
17. A valid City of Mobile business license for the duration of the contract period. E-verify Documentation: The Beason-Hammond Taxpayer Protection Act applies to this project. Contractor shall comply with the requirements of this Act and show proof of enrollment in the E-verify program by submitting the electronically generated Federal E-verify document prior to signing of the construction contract. (see Project Manual)

18. Bids may be delivered in person or by mail if ample time is allowed for delivery.
19. Bids will be opened and read publicly at the time and place indicated in the Advertisement for Bids.
20. Alternates, if any, are listed in the Bid Form in the order in which they shall cumulatively add to from the base bid for determining the lowest bidder.
21. Bid Forms may be rejected if they contain any omissions, alterations of forms, additions not called for, conditional bids, alternate bids unless called for, incomplete bids, erasures, or irregularities of any kind.
22. Completion Time for Project: Base Bid Completion Time: The Project shall be completed within one-hundred eighty (180) calendar days from the date indicated by the Notice to Proceed. Time begins from date of Official Notice to Proceed.
23. At the time the Contractor duly awarded the Bid receives the signed Contract and the Notice to Proceed, he shall submit a Schedule of Work Progress to the Architect which reasonably reflects the amount of time required for each Phase of Work and the deadline by which it can be expected that such phase of the Work shall be completed. This Schedule should accurately reflect the date for Substantial Completion, and take into consideration any reasonable contingencies.
24. The Contractor shall be responsible for all project safety. Neither the Engineer nor the Owner will be responsible for the Contractor's safety precautions, means, methods, techniques, sequences, or procedures. ~~Contractor's personnel responsible for safety shall be OSHA certified.~~ Safety barricades (as described in the contract documents) for project, including equipment and storage areas, part of contractors means, methods, techniques, sequences, procedures; cost of any type fencing, barricades, etc. necessary shall be incidental to project.
25. Parking for Contractors and their Subs and workers: Shall be coordinated with the Owner.
26. Traffic Control:
  - Coordinate all construction activities with parties having jurisdiction.
  - Particular attention shall also be paid to vehicular and pedestrian traffic and routing of such during project.
27. Meetings: Owner / ~~Engineer~~ **Architect**/ Contractor **(OAC)** Progress Meeting to be held per project requirements.  
Pre-Construction Conference will be held once a Contractor has been awarded the project and contract signed.
28. Liquidated Damages: Per Item II Invitation & Instructions to Bidders, 1.24 LIQUIDATED DAMAGES: for non-completion of the work within the time limited agreed upon will be assessed in the amount of actual damages to the Owner but in no event not more than \$250.00 per day.
29. Retainage withheld at 5% of the first 50% of Construction Completed until the amount equals 2.5% of the full contract amount. The final 2.5% of the full contract amount is withheld as retainage until all close out requirements are met, proof of advertisement, warranties, Consent of Surety and release of liens, etc. By State of Alabama Law, notice of final completion of the contract shall be published in a

local newspaper of general circulation.

**32.** Closing remarks / questions.



Crawford-Murphy Park-Parking Lot  
And Security Lighting  
Mobile, AL  
PR-007-23

Crawford-Murphy Park-Splashpad  
Mobile, AL  
PR-006-25

SECTION 00100 INVITATION TO BID  
ADDENDUM 1, dated 5/14/25

You are invited to submit a sealed bid for construction of the following facility:

PROJECT NAME: Crawford-Murphy Park-Parking Lot and Security Lighting  
PROJECT LOCATION: Mobile, Alabama  
PROJECT NUMBER: PR-007-23

PROJECT NAME: Crawford-Murphy Park-Splashpad  
PROJECT LOCATION: Mobile, Alabama  
PROJECT NUMBER: PR-006-25

1 BID DATE:

- A. Sealed Bids will be received and clocked in until 2:15 PM local time, Wednesday, the 28<sup>th</sup> day of May 2025. Bidders shall insert sealed Bids into a receptacle, marked "City of Mobile Bids", located in the elevator lobby outside the office of the City Clerk Office, 9th Floor South Tower, Government Plaza, 205 Government Street, Mobile, Alabama 36602.
- B. All Bids not clocked in at the City Clerk's Office prior to the time specified, or Bids received after the specified time, will be automatically rejected and returned immediately, unopened.
- C. Bids will be publicly opened and read at 2:30 PM local time, in the Atrium Lobby of Government Plaza.

2 SPECIFICATIONS AND DRAWINGS:

- A. Specifications and Drawings are on file and may be examined and obtained from the following location: <https://www.cityofmobile.org/bids/>
- B. Bidders shall use complete sets of Bid Documents in preparing their bid. Neither the Owner nor Architect/Engineer assumes responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bid Documents.
- C. Addenda will be issued via the City of Mobile website.
- D. This is a tax exempt project and shall be certified by the requirements of the Alabama Department of Revenue. Bidders shall NOT include sales and use taxes with their bid amounts. Bidders shall complete the Sales Tax Form C-3A and include it as an attachment to their Bid Form (see Section 00400).
- E. Product Substitutions must be pre-approved before the bid (see Section 01400 for requirements).

3 BID SURETY: Required on Bids \$10,000.00 or more

- A. A Cashier's Check drawn on a bank registered to do business in the State of Alabama and which is a member of the Federal Deposit Insurance Corporation, or a Bid Bond payable to Owner, City of Mobile, in the amount of 5% of the Base Bid, but in no event more than \$10,000.00 is required to accompany Bid.

Crawford-Murphy Park-Parking Lot  
And Security Lighting  
Mobile, AL  
PR-007-23

Crawford-Murphy Park-Splashpad  
Mobile, AL  
PR-006-25

- B. Bid Bond must be issued by a Surety licensed to do business in the State of Alabama. Bidder shall require the attorney in fact who executes the required bonds on behalf of the surety to affix to the bond a certified and current copy of the power of attorney.
- C. No Bid may be modified, withdrawn, or canceled for a period of sixty (60) days after the time designated above for receipt of bids.
- D. The City of Mobile will have sixty (60) days from the bid opening date to award contract.

4 SURETY QUALIFICATIONS:

- A. A Surety authorized to do business in the State of Alabama must issue Bonds.
- B. If the Base Bid is \$50,000 or more, the Surety must have a minimum rating of A/Class VI as reported by the latest issue of Best Key Rating Guide Property-Casualty published by Alfred M. Best Company, Inc.

5 IRREGULARITIES AND REJECTION:

- A. The City of Mobile reserves the right to waive irregularities in the Bid and in Bidding, and to reject any or all Bids.

6 BIDDER QUALIFICATIONS:

- A. Bids for Work costing \$50,000 or more must be licensed pursuant to current Alabama law and of classifications compliant with the State of Alabama Licensing Board for General Contractors. Note that if the contract amount is \$10,000 or greater, both a Performance Bond and a Labor and Material Payment Bond shall be required. Before Bidding, Contractor shall verify their license classification of their General Contractors license with the State of Alabama Licensing Board for General Contractors to verify classification is acceptable to perform 51% of the Scope of Work.
- B. In case of a joint venture of two or more Contractors, the amount for the bid shall be within the maximum bid limitations as set by the State of Alabama Licensing Board for General Contractors of at least one of the partners to the joint venture.

7 NON-RESIDENT CONTRACTORS:

- A. Except for contracts funded in whole or part with funds received from a federal agency, preference shall be given to resident Contractors on the same basis as the nonresident Contractor's state awards contracts to Alabama Contractors bidding in similar circumstances.
- B. Nonresident Bidders shall, prior to submitting a bid, be registered with the Alabama Secretary of State and the Alabama Department of Revenue. Provide the Secretary of State Business "Entity ID Number" on the Bid Form in the space provided.

8 PRE-BID CONFERENCE:

- A. ***A Pre-Bid Conference shall be held on Wednesday, May 14, 2025 at the City of Mobile Parks Department Conference Room, 48 N. Sage Ave. Mobile, AL 36607 at 9:00 AM local time.*** A representative of the Bidder is encouraged to be present at the meeting. However, if no representative can be present in person, the Bidder shall contact the Project Manager at 251-208-7635 ***or shannon.mcintyre@cityofmobile.org, by 3:00 pm May 16, 2025 at least 24 hours-***~~after prior to the meeting,~~ in order to ***be added to coordinate the Mandatory***

Crawford-Murphy Park-Parking Lot  
And Security Lighting  
Mobile, AL  
PR-007-23

Crawford-Murphy Park-Splashpad  
Mobile, AL  
PR-006-25

**Planholder Roster** of the meeting. Bidders are encouraged to participate in the Pre-Bid Conference, visit the site prior to submitting a Bid and include all costs associated with the project in their Bids.

B. Minutes of this conference will be made as an Addendum for the project.

9 BID SUBMITTAL:

- A. Bids must be submitted on copies of the Bid Forms furnished in the bidding documents.
- B. Bid, with Bid Security, Sales Tax Form C-3A, City of Mobile Subcontracting and Major Supplier Plan and other supporting data specified, shall be contained in a sealed, opaque envelope, approximately 9x12 inches or larger and be marked on the outside with the words "SEALED BID FOR CRAWFORD-MURPHY PARK-PARKING LOT AND SECURITY LIGHTING PROJECT NUMBER PR-007-23 and CRAWFORD-MURPHY PARK-SPLASHPAD PROJECT NUMBER PR-006-25.
- C. The Bid envelope shall be clearly addressed to the Owner as indicated on the Bid Form and include the bid date, the name, address and State License number and classification of the Bidder issued by the State of Alabama Licensing Board for General Contractors.
- D. All Bids of \$50,000 or more must include the bidder's State of Alabama General Contractor's License information written on the outside of the bid envelope. Any bid submitted without such license information may be rejected and returned to the bidder unopened.
- E. In addition, in large letters on both front and back of envelope, write the following: DO NOT OPEN UNTIL TWO-THIRTY PM, WEDNESDAY, MAY 28, 2025.
- F. For a bid to be valid it shall be delivered at designated location prior to time and date for receipt of Bids indicated in INVITATION TO BID, or prior to any extension thereof issued to Bidders. After that time no Bid will be received or withdrawn.
- G. When sent by mail, preferably special delivery, express service, or registered mail, the sealed Bid, marked as indicated above, shall be enclosed in another envelope for mailing such that the exterior mailing container or envelope may be opened without revealing the contents of the Bid. It is the Contractors responsibility to assure delivery of the bid to the City Clerk's Office prior the time and date established.

10 EQUAL OPPORTUNITY:

- A. The City of Mobile, Alabama is an Equal Opportunity Employer and requires that all Contractors comply with the Equal Employment Opportunity laws and the provisions of the Bid Documents in this regard.
- B. The City of Mobile also encourages and supports the utilization of Minority Business Enterprises on these and all other publicly solicited Bids, and shall be in compliance with the City of Mobile's Minority Utilization Plan as adopted by the City Council.
- C. Contractor shall provide an appropriately completed copy of the "City of Mobile Subcontracting and Major Supplier Plan" in the envelope with their Bid Form. Form shall document DBE Subcontractors participating in the project and, should the total %

Crawford-Murphy Park-Parking Lot  
And Security Lighting  
Mobile, AL  
PR-007-23

Crawford-Murphy Park-Splashpad  
Mobile, AL  
PR-006-25

of DBE participation not meet the 15% minimum, all efforts to obtain DBE Subcontractors shall be documented on or attached to the DBE Form when submitted. During construction, contractors are required to submit a "DBE Utilization Report" with every Pay Application.

- D. Contractors should contact the City of Mobile, Supplier Diversity Manager for assistance with DBE Subcontractor information and any questions regarding the DBE Compliance Forms. Contact Archnique Kidd at 251-208-7967.
- E. A Directory of DBE Vendors can be found at the following location:  
<https://workwith.cityofmobile.org/>

#### 11 ADDITIONAL BIDDING PROCEDURES:

- A. Refer to the complete information in the Bid Documents prior to submitting a bid. Additional Bidding Procedure information is contained therein, particularly in the specification Section 00200 "Instructions to Bidders - AIA Document A701" and in the specification Section 00300 "Supplementary Instructions to Bidders".

#### 12 STATE OF ALABAMA IMMIGRATION ACT

"The State of Alabama, under the Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535, Alabama Code Section 31-13-1, et. Seq., requires:

- A. That the Contractor shall be enrolled in the E-Verify Program, shall participate in that Program during the performance of the contract, and shall verify the immigration status of every employee who is required to be verified, according to the applicable federal rules and regulations; and
- B. That it will attach to the contract the company's documentation of enrollment in E-Verify.
- C. The subcontractor must also enroll in the E-Verify Program prior to performing any work on the contract and shall attach to its sworn affidavit documentation establishing that the subcontractor is enrolled in the E-Verify Program.

#### 13 PUBLIC CONTRACTS WITH ENTITIES ENGAGING IN CERTAIN BOYCOTT ACTIVITIES

- A. By signing this contract, Contractor further represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

END OF SECTION 00100



# PROJECT MANUAL

FOR

**Crawford-Murphy Park-Parking Lot and  
~~Security~~ Lighting *Improvements*  
351 South Ann St. Mobile, AL 36604  
PR-007-23**

and

**Crawford-Murphy Park-New Splashpad  
351 South Ann St. Mobile, AL 36604  
PR-006-25**

May 28, 2025

**WAS Design, Inc.**  
51 Tacon St. Suite E  
Mobile, AL 36607

and

**City of Mobile**  
**Architectural Engineering Department**  
205 Government Plaza  
P.O. Box 1827  
Mobile, Alabama 36633-1827

**Bid Date: May 28, 2025**