

# CITY OF MOBILE

## BID SHEET

This is Not an Order  
.....

**Mailing Address:**  
P. O. Box 1948  
Mobile, Alabama 36633  
(251) 208-7434

**Purchasing Department  
and Package Delivery:**  
Government Plaza  
4th Floor, Room S-408  
205 Government St  
Mobile, Alabama 36644

**READ TERMS AND CONDITIONS  
ON REVERSE SIDE OF THIS PAGE  
BEFORE BIDDING**

Typed by: **brm** Buyer: **002**

**Please quote the lowest price at which you will furnish the articles listed below**

DATE	BID NO.	DEPARTMENT	Commodities to be delivered F.O.B. Mobile to:
04/03/2018	5137	PARKS	As Directed

**This bid must be received and stamped by the Purchasing office not later than: 11:15 AM, Wednesday, April 18, 2018**

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p><b>ATHLETIC FIELD SPRIGGING/SODDING</b></p> <p>Vendor to Sprig/Sod the Athletic Fields at Herndon Park (also known as Sage Park located at 2906 Dauphin Street) as per the following and attached.</p> <p style="text-align: center;">Total Price: _____</p> <p>Vendors to provide all needed Sprigging/Sodding materials, equipment and labor in their total price.</p> <p>City of Mobile Business License required.</p> <p>All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at <a href="http://immigration.alabama.gov/">http://immigration.alabama.gov/</a></p> <p>If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.</p> <p>Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See: <a href="http://www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx">www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx</a>. Please note that the time between application for the issuance of a Certificate of Authority may be several weeks.</p>					
	Page 1 of 2		<b>TOTAL</b>			

**RETURN ONE SIGNED COPY OF THIS BID  
IN ENCLOSED ENVELOPE**

State delivery time within \_\_\_\_\_ days of receipt of P.O.

Firm Name \_\_\_\_\_

Typed Signature \_\_\_\_\_

By \_\_\_\_\_

We will allow a discount \_\_\_\_\_% 20 days from date of receipt of goods and correct invoice of completed order.

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as exemption certificate will be issued in lieu of same. The City is exempt from the Alabama and City sales taxes.
9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.
10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor May be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or [cityofmobile.org/taxes.php](http://cityofmobile.org/taxes.php).
15. If a bid bond is required in the published specifications, see below:  
Each Bid Shall be Accompanied By A **Cashier's Check, Certified Check, Bank Draft Or Bid Bond** For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution. All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
16. Contracts in excess of \$50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See [www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx](http://www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx) . Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

RETURN ONE SIGNED COPY OF THIS BID  
IN ENCLOSED ENVELOPE

# BID CONTINUATION SHEET

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	Page 2 of 2					
	<p>Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed. (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).</p> <p>Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.</p> <p>State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase.</p> <p>For questions contact <a href="mailto:Purchasing@CityofMobile.org">Purchasing@CityofMobile.org</a></p> <p><b>TO BE AWARDED ALL OR NONE.</b></p>					
			<b>TOTAL</b>			

**RETURN ONE SIGNED COPY OF THIS QUOTATION IN ENCLOSED ENVELOPE**

**READ ABOVE INSTRUCTIONS BEFORE QUOTING**

Firm Name \_\_\_\_\_

By \_\_\_\_\_

We will allow a discount \_\_\_\_\_ % 20 days from date of receipt of goods and correct invoice of completed order.

## City of Mobile

### ATHLETIC FIELD SPRIGGING/SODDING SPECIFICATIONS

The City of Mobile is requesting quotes for sprigging/sodding three softball fields at Herndon Park, 2906 Dauphin Street., Mobile, Alabama 36607. The City intends to award the work to one vendor.

#### TURF SPECIFICATIONS:

- 1) Supplier warrants that the turf variety shall be Celebration Bermuda.
- 2) Turf shall be healthy and watered prior to delivery with appropriate root structure to support transplanting.
- 3) Turf shall be vigorously growing and free from harmful diseases, insects, insect eggs, and insect larvae.

#### PRE-PLANT SPECIFICATIONS:

- 1) To prepare the fields, the City of Mobile shall:
  - a. Spray the existing vegetation with a non-selective herbicide at least four weeks prior to sprigging/sodding.
  - b. Re-spray the existing vegetation with a non-selective herbicide two weeks later.
  - c. Rototill the fields at least one week prior to sprigging/sodding.
  - d. Remove as much of the dead vegetation as reasonably possible.
  - e. Level the areas to be sprigged/sodded.

#### SPRIGGING/SODDING SPECIFICATIONS:

- 1) Prior to sprigging/sodding, the CONTRACTOR shall apply:
  - a. Organic Fertilizer (3-3-3) at 50 lbs. per 2,000 square feet.
  - b. A humic material at 200 lbs. per acre.
- 2) The CONTRACTOR shall:
  - a. Sprig at a rate of 800 bushels per acre all outfield areas as shown on the attached map.
  - b. Solid sod all areas in the vicinity of home plate as shown on the attached map.
  - c. The areas to be sprigged are calculated to be the following number of square feet:

- i. Field A: 46,300 square feet
- ii. Field B: 45,200 square feet
- iii. Field C: 62,800 square feet

d. The areas to be solid sodded are calculated to be the following number of square feet:

- i. Field A: 1,530 square feet
- ii. Field B: 1,520 square feet
- iii. Field C: 2,200 square feet

3) Four weeks after sprigging, the CONTRACTOR shall apply 16-4-8 fertilizer at 250 lbs. per acre.

**POST SPRIGGING/SODDING SPECIFICATIONS:**

1) The City of Mobile shall be responsible for watering and all other post sprigging/sodding care of the turf other than the 16-4-8 treatment noted above.

**DATES:**

This work shall commence no sooner than **Monday, June 11** and shall be completed no later than **Friday, June 15**.

**PAYMENT:**

Invoice will be released for payment upon satisfactory completion of the work.

**INFORMATION:**

For additional general information or questions about this project, send your questions to [purchasing@cityofmobile.org](mailto:purchasing@cityofmobile.org) and we will get back to you

# Herndon Park

Sage Avenue

Field A

Field B

Field C

**Herndon Park**  
**3000 Dauphin Street**  
**Mobile, Alabama 36607**

- Field A - Outfield/Sprigging, 46,300 sq. ft.  
Home Plate/Solid Sod, 1,530 sq. ft.
- Field B - Outfield/Sprigging, 45,200 sq. ft.  
Home Plate, 1,520 sq. ft.
- Field C - Outfield/Sprigging, 62,800 sq. ft.  
Home Plate, 2,200 sq. ft.



0 50 100 200 Feet

Dauphin Street



## PURCHASING DEPARTMENT

Potential bidders are responsible to check this site for any **ADDENDUMS** that are issued. It is the responsibility of the **BIDDER** to check for, download, and include with their **BID RESPONSE** any and all **ADDENDUMS** that are issued for a specific **BID** published by the City of Mobile. Failure to download and include **ADDENDUMS** in your **BID RESPONSE** may cause your bid to be rejected.

**This is a sealed bid. Any responses faxed or e-mailed will be rejected.**

**This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.**

**Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.**

**It is the responsibility of the bidder to insure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.**

**Be sure to read the Terms and Conditions. All bids are F.O.B. Destination unless otherwise stated.**

**Be sure to sign your bid!**

**Package/Bid Delivery Address:  
Purchasing Department  
205 Government St. Room S408  
Mobile, AL 36644**

**(Request First Delivery)**