

**The City of Mobile, Alabama**  
**Police and Firefighters Retirement Plan**  
**Regular Meeting**  
**June 24, 2020**

The Board of Trustees for The City of Mobile, Alabama Police and Firefighters Retirement Plan met in a rescheduled regular session at 9:30 a.m. on Wednesday, June 24, 2020 in the Pre-Council room on the first floor of the south tower in Government Plaza.

Present:

Mr. Bryan Lee, Chairman  
Police Lieutenant Matthew James, Vice Chairman  
Fire Chief of Staff Jeremy Lami  
Police Chief of Operations Roy Hodge  
Mr. Glen Brannan  
Mr. Emanuel Roberts  
Mr. Baxter Bishop, Assistant City Attorney  
Ms. Mary Berg, Secretary

Absent:

Mr. Paul Wesch  
Mr. Matt Singleton

Guests:

Ms. Gwelda Swilley, AndCo Consulting by Phone

The Chairman, Fire Chief of Staff Lami, called the meeting to order at 9:42 a.m.

The first item of business was the election of officers to serve for the term ending June 11, 2021. The Chairman called for nominations of a chairman. *Mr. Roberts nominated Mr. Bryan Lee, Chief of Operations Hodge seconded the nomination. There being no further nominations, Mr. Brannan moved the nominations be closed and a vote taken, this motion was seconded by Mr. Lee. Mr. Lee was elected chairman by a unanimous vote.* Mr. Lee assumed the position of chairman, and the meeting continued.

The Chairman called for nominations of a vice-chairman. *Police Chief of Operations Hodge nominated Police Lieutenant Matthew James, Mr. Lee seconded the nomination. There being no further nominations, Mr. Brannan moved that the nominations be closed and a vote taken, this motion was seconded by Mr. Lee. Police Lieutenant Matthew James was elected vice-chairman by a unanimous vote.*

The Chairman presented the **minutes of the regular meeting of April 22 and May 27, 2020.** *Lieutenant James moved for approval, with a second from Chief of Operations Hodge, the minutes were approved as written and distributed.*

The Chairman presented items 4 through 5. *On a motion by Police Chief of Operations Hodge seconded by Mr. Roberts, the Board approved the following:*

Personnel Action Notice of retirement effective July 15, 2020 submitted by **Police Officer Earl A. Smith, Mobile Police Department.** As of July 14, 2020 Officer Smith will be 57 years old and will have served 20.00 years. He has elected the maximum benefit with no benefits payable to a survivor joint and survivor annuity option with the 'pop-up' feature.

Personnel Action Notice submitted by **Fire Service Driver Raymond A. McCarron, Mobile Fire Department,** of his intent to retire effective June 20, 2020 with benefits deferred to December 21, 2021 at which time he will be 55 years of age.

The Chairman presented a request to approve **payment in the amount of \$10,793.00 to SouthernSun Asset Management** for professional investment services for their final payment through May 28, 2020. *Mr. Roberts moved for approval, with a second by Mr. Brannan, the motion carried.*

The Chairman presented a request for approval **for email dated June 1, 2020 in the amount of \$250.00, submitted by Dr. Donna Lynn Dyess**, for an independent medical examination and evaluation for Fire Service Driver Bruce A. Cannella. *Lieutenant James moved for approval, with a second by Chief of Operations Hodge, the motion carried.*

The Chairman presented an email from Fire Service Driver Raymond A. McCarron. He is resigning his Board position due to an appointment by the City. *Mr. Roberts moved for approval, with a second by Lieutenant James, the motion carried.*

The secretary provided each Board member with a list of the **requests for refund**. *On a motion by Lieutenant James, seconded by Police Chief of Operations Hodge, the Board approved refunds totaling \$33,467.84 as follows:*

<i>Alex J. Westry</i>	<i>MPD</i>	<i>\$ 33,467.84</i>
<i>Total Refunds</i>		<i>\$ 33,467.84</i>

The Chairman acknowledged the consultant, Ms. Gwelda Swilley, and turned the meeting over to her. Ms. Swilley briefly went over the Investment Performance Review that AndCo had prepared for May 31, 2020.

### **Unfinished Business:**

The Board discussed the RFP that was approved for Plan Administration Software along with the RFP that was not approved for Pension Plan Administration Services. A discussion ensued by the Board. *Mr. Roberts moved to have Mr. Lee and Fire Chief of Staff Lami to select 2 from Plan Administration Software and 2 from Pension Plan Administration Services to make presentations to the Board before the RFP is issued. Chief of Operations Hodge seconded the motion and it carried.*

*There being no further business to come before the Board, on a motion by Mr. Brannan, seconded by Mr. Roberts, the meeting adjourned at approximately 10:44 a.m.*

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*Bryan Lee, Chairman*

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*Mary A. Berg, Secretary*